# **MEETING AGENDA**

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| **Meeting/Project Name:** | Team Wetblock | | |
| **Date of Meeting:** | 03/30/2021 - Thursday | **Time:** | 1:30 PM |
| **Meeting Facilitator:** | Diana | **Location:** | Gather Town |

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| 1. Attendees | | | |
| **Name** | **Role** | **E-mail** | **Alt. Contact Info** |
| Andy Le | User Story to Test #1 | hle29@uncc.edu |  |
| Helen Nguyen | User Story to Test #2 | hngyue89@uncc.edu |  |
| Jon Ledbetter | Backlog Updater | jledbe20@uncc.edu | 334-467-1774 |
| Diana Velazquez Ramos | Facilitator, User Story to Test #3 | dvelazq1@uncc.edu | 980-329-5588 |
| Barbara Saboe (E-mailed) | User Story to Test #4 | bsaboe@uncc.edu |  |
| Felipe Orrego | Planning | forrego@uncc.edu | 910-429-6331 |

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| 2. Meeting Objective |
| Discuss how we will finish this week’s assignments. Also came up with a plan to finish last week’s missing models and associations after meeting with our TA. |

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| 3. Meeting Agenda | | |
| **Topic** | **Owner** | **Time** |
| Brief introduction/objective | Diana | 1:30 pm |
| Sprint #3 Feedback | Barbara | 1:35 pm |
| Review Sprint #4 | All | 1:40 pm |
| Sprint #3 Feedback | TA Tia | 1:45 pm |
| Project Progress/Adjustments | Felipe and Jon | 1:55 pm |
| Closing Thoughts/Questions/Concern | Felipe | 2:10 pm |

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| 4. Action Items | | |
| **Action** | **Owner** | **Due Date** |
| **Complete last week’s models and associations** | **Jon & Felipe** | **ASAP** |
| **User Story to Test #1** | **Andy** | **4/11/2021** |
| **User Story to Test #2** | **Helen** | **4/11/2021** |
| **User Story to Test #3** | **Diana** | **4/11/2021** |
| **User Story to Test #4** | **Barbara** | **4/11/2021** |
| **Create a testing directory in our project repository** | **Diana** | **4/11/2021** |
| **Group Status Report** | **Diana** | **4/11/2021** |
| **Sprint/HW Submission** | **Felipe** | **4/11/2021** |
| **Update Backlog** | **Jon** | **4/11/2021** |
| **Individual Status Reports** | **EVERYONE** | **4/11/2021** |

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| 5. Next Meeting (if applicable) | | | | | | |
| **Date:** | | 04/08/2021 | **Time:** | 1:30 PM | **Location:** | Gather Town |
| **Objective:** | Prepare for the next sprint! | | | | | |